



**Special General Meeting
Tuesday, November 19th
6:30 pm**

Agenda:

1. Opening remarks; nomination of Special General Meeting president and secretary; verification of quorum
2. Reading and adoption of agenda
3. Nomination and election period
4. Presentation of board members and officers
5. Adjournment

What does being a board member imply?

The function of the board of directors of Avante Women's Centre is to consider and advise on strategies and programs for the continuance of the organization's objectives, to provide guidance to the coordinator, to provide oversight of the finances of the centre and to ensure that the principles upon which the organization was founded are respected.

Each board member has the following responsibilities:

- Attend at least 7 out of the 10 monthly meetings.
- Participate in at least one board committee.
- Always represent and promote Avante in a positive manner.
- Maintain respectful communication with community members, staff members and fellow board members.
- Assist with funding and fundraising initiatives.
- To the extent possible, attend the centre's fundraising, community involvement and internal events and activities.
- Respect board confidentiality.
- Respect and support all board decisions.
- Always act in the best interest of the organization.

Board meetings last about 2 hours and are generally held in the early evening once a month from August to June.